



ST. STEPHEN MARTYR SCHOOL

CHROMEBOOK GUIDELINES

GENERAL OVERVIEW

Each student in grades 4 through 8 have been assigned a Chromebook to be used during the school day for educational purposes.

CONTENT FILTERING

St. Stephen Martyr filters the online content utilizing software

- Filtering is not a guarantee that 100% of inappropriate content will be blocked. Each student is to be responsible for his/her use of the internet and avoid objectionable sites;
- Attempts to bypass filtering or to hide internet activity is prohibited and will result in disciplinary action;
- Each student is assigned a Google Account that can be used at home as well as school. No Email Accounts have been turned on at this time.

STUDENT USE AND EXPECTATIONS

- Chromebooks are not to be shared with other students without approval.
- Only use your Chromebook in the classroom on a clear flat surface.
- Chromebooks are not allowed in restrooms, cafeteria or outside the building.
- Sound should always be muted on Chromebooks unless being used with headphones as approved by teacher.
- Stay on task and follow the teacher's instructions regarding when to use your Chromebook during class. When not in use, make sure lid is closed.
- Do not place any type of objects on top of your Chromebook such as books or binders. This could cause the screen to crack.
- It is recommended that each student purchase a protective sleeve to help protect the Chromebook while carrying from class to class. (Students have purchase these recently for around \$7.00 from Target) The device is an HP Chromebook 11.
- No food or drink allowed near the Chromebook.
- All Chromebooks should be returned to their Homeroom Chromecart at the end of the day and plugged up for charging.

DAMAGED CHROMEBOOKS

Like textbooks and other school property issued to students, there is a responsibility to take care of the valuable resources.

To replace a keyboard due to keys being pulled off, the charge will \$60.00. To replace a screen because of carelessness due to dropping, knocking to floor or placing heavy object on top, the charge will be \$45.00.

If a Chromebook is damaged beyond repair, the charge will be \$200.00. Damage to the device can be avoided by taking care of it at all times.

I, _____ (Student name)

have read the Chromebook Guidelines listed above, and I understand that I am responsible for my Chromebook.

Student Signature: _____ Homeroom: _____

As Parent/Guardian of student listed, I have read the Chromebook Guidelines listed above, and I understand that I am responsible for my Student's Chromebook.

Parent Signature: _____ Date: _____